



Office of the
Chief Executive Officer
Haldia Development Authority
Haldia Unnayan Bhawan,
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EXPRESSION OF INTEREST

Memo No. /HDA/XII-11

Dated, June, 2011

E.O.I. NO. 01/HDA/GIS of 2011-2012

Expression of Interest is hereby invited from reputed Software Companies specializing in Website Development, familiar with E-tendering process similar under mentioned project.

- a. Name of work : 1) Develop a Website for Haldia Development Authority following the guidelines given by the Department of Information Technology, Government of West Bengal.
2) Develop a web based E-Tendering system for Haldia Development Authority for execution of different schemes under HDA.
- b. Expected time of completion of job as mentioned in 'a' : 1) 25 days from the date of issue of work order.
2) 50 days from the date of issue of work order.
- c. Last date of submission of E.O.I. : 08.07.2011 up to 3:00 p.m.

Rate should be quoted in the own pad of the firm in the following format in a sealed envelope.

Type of Work	Quoted Rate (in Rs.)
1. Develop a Website for Haldia Development Authority following the guidelines given by the Department of Information Technology, Government of West Bengal.	
2 Develop a web based E-Tendering system for Haldia Development Authority for execution of different schemes under HDA.	
TOTAL	

Eligibility Criteria:

1. Experience of successful completion of similar work for at least one website for any govt./ semi govt. organization.
2. Copies of Audited Balance Sheet of last three years including PAN no. & TAN no. to be submitted along with the quotation.
3. Interested firms satisfying the above qualifying criteria may submit the proposal along with the following documents to the under signed on or before 08.07.2011 in a sealed envelop.
 - (i) List of similar type of projects completed in the last 5 years with supporting documents.
 - (ii) List of ongoing works with supporting documents.
 - (iii) Latest Bank Solvency Certificate from a Scheduled Bank
 - (iv) Clearance certificate / equivalent documents of IT , ST, VAT etc.
 - (v) Earnest money of Rs.5,000.00 in form of demand draft in favour of : Chief Executive Officer, Haldia Development Authority.

Terms and Conditions

1. Website must be designed as per as the guidelines given by the Department of Information Technology, Govt. of West Bengal.

*[Download from www.itwb.org on the link **Guidelines for Websites & Portals of Govt. of West Bengal**]*

2. Domain name must be registered as **gov.in** extension. The full name of the website will be www.hda.gov.in
3. No extra charges, regarding any software purchase or any database purchase will be paid by the office.
4. The website will be hosted by State Data Centre, WEBEL Bhavan.
5. All the source code with details must be submitted to the office after successful completion of this project.
6. If any item is not found in the above mentioned schedule (eligibility criteria), the SOR of other govt. organization may be followed with documentary evidences after taking prior permission of the undersigned.

7. All other information required in connection with the above mentioned project may be obtained from the System Analyst, Haldia Development Authority.
8. Haldia Development Authority reserves the right to accept or reject any or all E.O.I. without assigning any reason whatsoever.
9. The payment will be given in two phase after successfully completion of each part mentioned above.

Information regarding e-Tendering process

1. The bidders shall have to submit their bids online. For participation in the e-tendering process, the bidders need to register themselves on www.hda.gov.in. On registration, they will be provided with a user ID and a system generated password enabling them to submit their Bids online using Digital System Certificates (DSC).
2. Tenders without digital signatures will not be accepted by the Electronic Tendering System.
3. Bids will be opened online as per time scheduled.
4. Before submission of online Bids, Bidders must ensure that scanned copies of all the necessary documents have been uploaded with the Bid.
5. The details of EMD specified in the Tender documents should be the same as submitted online (scanned copies) otherwise tender will be rejected summarily.

Chief Executive Officer
Haldia Development Authority

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Copy forwarded for information and necessary action to:

1. The Chairman, Haldia Development Authority.
2. The M.L.A., Sutahata.
3. The Sabhadhipati, Purba Medinipur Zilla Parishad, Tamluk.
4. The Chairperson, Haldia Municipality, Debhog, City Center
5. The Addl. District Magistrate, Durgachak, Haldia
6. The Sub-Divisional Officer, Durgachak, Haldia
7. The Notice Board of HDA
8. The System Analyst, H.D.A. He is requested to arrange to publish it in the website of HDA.

Chief Executive Officer
Haldia Development Authority