

Office of the  
Chief Executive Officer  
HALDIA DEVELOPMENT AUTHORITY  
Haldia Unnyan Bhawan  
City Centre, Debhog, Haldia, Dist. – Purba Medinipur  
West Bengal-721657  
**E-mail : ceo.hda@gmail.com**

**Tender Notice No. 04 /HDA/EC-ELECT/2011-2012**

**Memo No. 654 /HDA/IX-N-86**

**Dated, the 11th July' 2011**

Sealed Tenders are hereby invited in Two Bid system for the following work **ON TURN KEY BASIS** (Detail of dates given below) by the Chief Executive Officer, Haldia Development Authority from bonafide, resourceful electrical contractors having sufficient experience in the relevant field. Details of item of work will be available in the office of the undersigned. The intending agencies will have to satisfy the undersigned with their proof of experience and financial capabilities in similar nature of work.

1. Name of the Work : Electrification of 2<sup>nd</sup> Campus of Dr. Meghnad Saha Institute of Technology at Haldia, Purba Medinipur.
2. Estimated Amount : Rs. **94,26,699.00**
3. Cost of the Tender paper : Rs. 2000.00
4. Details of the Earnest Money : Rs. **1,88,534.00**
5. Date of Completion of the work : 2 Years from the date of issue of the Work Order.
6. Last date of application : 25.07.2011 up to 5:30 PM
7. Last date of issue of tender paper : 26.07.2011(during office hours)
8. Date of Pre-bid meeting : 01.08.2011 at 3:00 pm.
9. Date and time of dropping of tender : 04.08.2011 at 2:00 pm.
10. a) Date & time of opening Technical Bid : 04.08.2011 at 4:00 pm.
11. b) Date & time of opening of Financial Bid : 09.08.2011 at 4:00 pm
12. Minimum Single tender value against Building Electrification job within last 5(five) years from the Govt. or Govt. Undertaking organization ending till date of application with Completion certificate of the work mentioning the date of work Order, executed value & name of organization. : **Rs. 37,70,680.00**
13. Validity of Bid : 6 Months.

Tenderers should submit Technical Bid and Financial Bid in two separate envelopes in a covering envelopes enclosing Technical Bid, Financial Bid Envelops with heading at individual envelopes. The Sealed Technical bid 'A' will be with Earnest Money, valid document for VAT registration with challan for 2<sup>nd</sup> quarter of Year'2011 , PAN CARD, PT challan for year 2011-2012, PF registration with challan for May'2011, ESI registration with challan for May'2011, IT return for assessment Year'2010-2011. The agencies also have to submit the Valid Trade License, Valid Electrical Contractor License and Valid Electrical Supervisor's License, Credentials for House Electrification work **with successfully Completion certificates as per Sl no. 12** with the NIT. The Sealed financial Bid 'B' will be with the filled up Tender form in this cover and the rate offered by the agency will have to be mentioned in the Tender form at the specified place. Inability to submit any of the above documents will be liable for the rejection of the tender Bid.

The cost of Tender paper has to be deposited at the **ANDHRA BANK, Haldia** Branch, City-centre, Debhog, Haldia in HDA **Account No 137610100019564**. Payment receipt thereof is to be delivered for obtaining Tender Paper.

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Tender paper will be issued to the intending participants whose documents, as submitted along with the application, are found proper on verification.

Undersigned reserves the right to reject incomplete Bid without any further intimation.

The Tender must be drop to the Tender Box of HDA by hand. The Tenderers may wish to be present at time of tender opening.

Chief Executive Officer  
**Haldia Development Authority.**

**Memo No. /HDA/IX-N-86**

**Dated, the July'2011**

Copy forwarded for favour of information and wide circulation through the notice board to:

1. The Chairman, HDA.
2. The Sabhadhipati, Purba Medinipur Zilla Parishad, Tamluk.
3. The Addl. District Magistrate, Durgachak, Haldia
4. The Chairperson, Haldia Municipality, Debhog, City Center, Haldia.
5. The M.L.A., Haldia.
6. The Sub-Divisional Officer, Durgachak, Haldia
7. The Assistant Executive Officer, HDA.
8. The Finance Officer, HDA.
9. The Executive Engineer, Purba Medinipur Zilla Parishad, Tamluk.
10. The Executive Engineer (Civil), HDA.
11. Notice Board, HDA.
12. The System Analyst – with a request to put it at the official website of HDA and Govt. website.

Chief Executive Officer  
**Haldia Development Authority.**

1. **Name of work:** Electrification of new building of Meghnad Saha polytechnic college. Haldia,

**District:** Purba Medinipur

2. **Value of work:**

**Total Value including Material & Labour is** Rs. **94,26,699.00**

3. **Scope of work:**

The quantity of work indicated above is provisional and should not be taken as firm. The extent to which the work would be actually executed will depend on the final decision of the Executive Officer, HDA. He however reserves the right to reduce the quantity even substantially without assigning any reason thereof and take up the same otherwise for which no compensation is payable under any circumstances.

4. **Specification of work:**

No erection work would be started by the Erection contractor till the final layout is approved by the Executive officer. The work should conform to HDA's general conditions of contract, as applicable, without any deviation. All works carried out and all materials supplied shall conform to relevant I.E. Rules and I.S.S. The method of erection shall have to satisfy the relevant provisions of I.E. Rules, IE Act and regulations in force related to high/low tension O.H. lines and UG cables crossing over/under National High Ways, Roads, rivers, canals, Railway tracks, etc. The work should conform to the standard specifications and norms followed by PWD. Non-compliance of any of the above provisions is solely Erection Contractor's responsibility. Defective workmanship/materials, if any, will have to be made good by Erection Contractor in due compliance of above provisions and to the entire satisfaction of the Chief Executive Officer of HDA.

5. **Supply of materials:**

As the scheme is on TURN KEY BASIS all necessary materials items (except LED light which will be supplied by other agency) and equipments as per latest IS specifications and drawings of HDA should have to be procured from the enlisted vendors as bellow mentioned and utilized by the successful electrical contractor. If vendor is not listed bellow then the agency has to submit the technical and other details of the product for getting necessary permission from the Executive Officer of HDA to supply the product in above work. Before final procurement of materials, it is required to be approved by HDA (if the works finally belongs to HDA). Manufacture's / supplier's Test Certificates as necessary are required to be submitted to HDA before utilization. If any sub standard materials is used in the work the agency has to make necessary replacement of materials at his own cost.

Intending tenderer is expected to quote rate after assessing the job at site beforehand. The rate shall include the cost of transportation including loading and unloading, storing at site, transit insurance, all taxes, duties, levies, etc. and the cost of painting of M.S. Sections with application of one coat of red oxide primer, after proper cleaning and degreasing of the surface, followed by two coats of Aluminum finishing paint of approved brand and quality. Any conditional tender will be liable for rejection.

Dismantled materials (both serviceable and unserviceable) should be sorted and returned to HDA (which is applicable for the Job) and the receipt thereof is to be submitted to this office. The contractor shall be responsible for safe-keeping of all the dismantled materials till those are returned to HDA. Any loss or damage of those materials will have to be duly compensated by the contractor at his cost.

6. **Earnest Money Deposit:**

Intending tenderers shall have to deposit Earnest Money @ 2% (two percent) of the estimated amount put to tender i.e. Rs. **1,88,534.00** in the shape of Bank Draft / Pay order / Banker's cheque drawn in favour of **Chief Executive Officer, Haldia Development Authority, payable at Haldia.**

**TENDERS WITHOUT EARNEST MONEY (at Technical bid 'A') SHALL BE LIABLE FOR REJECTION.**

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7. **Guarantee Period:**

The successful tenderer shall have to stand guarantee against bad workmanship and supply of poor quality and / or defective materials for **12** months after the date of successful energisation of the total installation(s) and handing over the same to HDA. Any defect / discrepancy detected during this guarantee period will have to be made good by the contractor at his costs and risks. If, by any reason, HDA is required to rectify such defects/ discrepancies detected during this guarantee period, the entire cost involved will be realized from the dues payable to the contractor by HDA.

8. **Security Deposit:**

The successful tenderer shall have to deposit 10% value of the finally executed amount as Security Deposit and recovery of the same shall be made as mentioned below:

- a) Earnest Money already deposited will be converted as a part of security deposit.
- b) Balance security deposit shall be deducted from progressive bills or first and final bill so that the total security deposit amounts to 10% of the total value of work actually executed.
- c) Security deposit shall be refunded, without any interest, after deduction of dues, taxes (if any) on expiry of 12 month's guarantee period after successful completion and handing over of the entire work.
- d) The agency may submit the Bank Guarantee from any recognized bank from Haldia instead of the security deposit.

9. **Payment Terms:**

Quantities given in the schedule of work are tentative only. Actual requirements are to be ascertained by the contractor through site measurement before their procurement. Quantities actually installed and executed will be considered for measurement and billing. Payment, R/A or Final, would be made on satisfactory completion of procurement of materials duly supported by Test Certificates and challans as well as erection of that materials with successful installation & on receipt of bill in triplicate from the successful tenderer by HDA in due course. In case of R/A bill HDA Authority will take decision. Payment on account of supply and erection of materials would be made only against the actual items and quantities utilized and taken in measurement.

10. **Tools & Tackles:**

All tools and tackles required for the job shall have to be procured by the erection contractor at his cost and they will be retained their property. The contractor will have to maintain reliable sets of tools and tackles in adequate quantities so as to complete the job as expeditiously as possible.

11. **Safe custody of stores:**

Erection contractor will be entirely responsible for all the erected poles and materials used by him for the works and the executed portion of the works till it is officially taken over by HDA. For this, the erection contractor will be required to arrange for storage cum erection insurance policy exclusively in the name of HDA at his cost from any of the subsidiaries of the General Insurance Corporation of India with the concurrence of the executive officer extended for a period from the date of commencement of the work to the time when the installation will be officially taken over by HDA.

It would be the responsibility of the erection contractor to keep the policy alive throughout the entire period of execution and till the installation is handed over to HDA by timely adequate payment of premiums. The insurance policy should cover total estimated value of Rs. **94,26,699.00** only In case of modification of the amount of contract; the coverage need also be modified by the contractor accordingly. For any loss, damage or theft of materials and/or erected works before taking over, the cost will be realized initially from any of the amounts due to HDA. Necessary compensation will be credited to contractor's account on realization of the same from Insurance Co. for which the contractor will have to prefer claim on observing necessary formalities and peruse the Insurance Co. from time to time. The original stamped insurance policy has to be handed over to the Chief Executive Officer, HDA before commencement of the work.

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12. **ST, IT & PT clearance etc. :**

The Erection Contractor will have to submit up to date valid copy of (1) firm's registration with name of proprietor or partner. (2) Contractor's licence (3) Supervisor's licence (4) IT, ST&PT clearances. (5) PF clearances, (6) ESI clearances, (6) Credentials Credentials for Street **Light with G.I Steel Tubular Pole with successfully Completion certificates as per Sl no. 12 of NIT no 13 /HDA/EC-ELECT/2010-2011.**

If any of the license like **Trade License, Electrical Contractor License** or **Electrical Supervisor's License** gets invalid during the execution of the work of this tender the concerned agency must submit the renewed document or the documents towards the process of renewal of the license paper for the final payment of bills.

13. **Labour licence:**

The erection contractor will have to abide by the provisions of contract labour (Regulation & Abolition) Act. 1970. For the purpose, principal employer's certificate would be issued by HDA.

14. **Accidents :**

HDA shall neither be responsible nor shall be liable to pay any compensation for any accident caused to any worker / public arising out of execution of work / executed portion of work till it is finally taken over and handed over to WBSEDCL/Appropriate Authority.

15. **Stoppage of work :**

HDA shall not be responsible nor be liable to pay any compensation for any interruption of work in the field due directly to war, strike, civil commotion, lockout, risk, earthquake tempest, lightning, flood, cyclone etc. which occur beyond its control. Similarly, HDA also would neither be held responsible nor liable for compensation for stoppage of contractor's work in the field arising out of resistance / resentment of local public.

16. **Non-interference with existing services:**

During execution the erection contractor will be required to take all precautionary measures not to interfere / dash / disturb with any service line for electrical, water, petro-products or similar other service . In case such things happen incidentally the same has to be made good at his own cost within least possible time so that public service is disturbed for a minimum period of time. In case of road cutting utmost cares should be taken not to disturb public transport facilities. After the work the road should be so repaired as to restore original shape.

17. **Approval of Electrical Inspector before energisation:**

The successful erection contractor, after completion of erection job, will have to prepare as-built drawings incorporating all technical details; other technical particulars etc. as required for obtaining approval of the Chief Electrical Inspector, and submit the same in 5 sets to this end. Further action as required for obtaining approval of the Chief Electrical Inspector before energisation of the completed installation(s) is the responsibility of the erection contractor.

18. Tender will be received at 14 hours on 04.08.2011 and would be opened as mentioned at the NIT in presence of attending Tenderers, if any.

19. The offer should remain valid till completion of the work. The work should be completed within 2 Years from the date of placement of order. Completion time is the essence of the contract and any deviations thereof will attract penalty as per HDA's general condition of contract.

20. Penalty: Timely of completion is the essence of the contract. If the contractor fails to complete the whole job, a penalty @ 0.5 % of the work order amount will be deducted from his bill for each weak of delay for the incomplete portion of the job and maximum up to 10% of the work order amount.

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21. HDA reserves the right to reject any or all tenders without assigning any reasons whatsoever, HDA also reserves the right to split up the work without showing any reason.
22. If any Tenderer withdraws his tender before its acceptance without assigning any satisfactory explanation for such withdrawal, he shall be disqualified to participate any Tender for a period of six months may be extended up to two year.
23. **Any conditional tender will be liable for rejection.**
24. The successful tenderer shall have to start the work at per commencement order failing which acceptance order shall be cancelled with forfeiture of earnest money deposited with the tender. If the successful tenderer is intentionally delaying the work or make some deliberate mistake in the work, he shall be disqualified to participate any Tender for a period of six months may be extended up to two year.
25. At the time of hand-over of line and other equipments, Agency should submit as built drawing and total Material list.
26. The successful tenderer must coordinate with the other concerned authority/agency for smooth execution of the work. Especially in the case of the work for the rehabilitation colony/Street lights the agency will not obstruct the other upcoming works like road, drain etc. If the successful tenderer is not able to co-ordinate with other agencies in time, any obstruction for other works like road, drain made by him will be corrected in his own cost.
27. The Agency have to obtain labour licence from the office of the Labour Commissioner before start the work.

#### DETAILED SPECIFICATION

27. General:

Execution of the work should be carried out as per standard practices followed by the instructions of the Engineer-in-charge. Not-with-standing what has been stipulated in the specification or elsewhere in this tender, all works carried out and all materials supplied shall conform to relevant I.E. Rules and I.S.S. The work shall be completed in all respect including providing all sundry materials.

28. VENDOR LIST:

Make of the equipment offered shall be generally limited to the following. However, while offering, the make shall be selected justifying the quality and economy.

a) Cable	:	(Nicco/Gloster'/Havells-Band)
b) Wire	:	Havells/Fenolax/ MESCAB
c) MCB	:	Havells/Legrand/ABB/L&T
d) Light Fittings	:	Philips/Crompton Greevs/Havells/Bajaj
e) Cable Trey	:	ISI Mark
f) Fan	:	Havells/orient/Bajaj/Crompton Greaves.
g) Panel Items	:	Havells/Standard/L & T/ABB